

STRATEGIC RISK REGISTER

Head of Service:	Gillian McTaggart, Head of Corporate Assurance
Wards affected:	College Ward; Town Ward; Woodcote Ward;
Appendices (attached):	Appendix 1 – Strategic Risk Register

Summary

To present the Strategic Risk Register for the Conservators which covers the risks, mitigations, responsibility and action required to manage the risks identified.

Recommendation (s)

The Conservators are asked to:

- (1) Agree the completed Strategic Risk Register**

1 Reason for Recommendation

- 1.1 This report provides an update of the annual strategic risk register, reflecting changes in usage due to societal and other developments which impact the users of the Downs.

2 Background

- 2.1 The Conservators have particular responsibilities as a group and as a partnership working with each other (see Section 7.5). This risk register highlights the responsibilities which the Conservators have and how each of the risks are mitigated.
- 2.2 An annual review of the risk register is required to ensure potential risks to the overall management of the Downs are identified, recorded, and mitigation measures considered and implemented.
- 2.3 Effective risk management is an integral part of ensuring services are delivered. Managing risks can have a major impact in meeting priorities and delivering responsibilities and there are a number of arrangements in place to do this.

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- 2.4 The function of a strategic risk register is to provide focus on good practices, raise awareness of risks, take actions to reduce their impact and likelihood, and support horizon scanning.
- 2.5 It is proposed that the strategic risk register be agreed and modified as necessary, and in line with context, circumstances and environment in which the Conservators operate.

3 Review of risks for 2021-2022

- 3.1 This report sets out the strategic risk register for the Conservators and covers health and safety, legal responsibility, insurance, and event management. Many risks are managed daily through internal controls, policies and procedures.
- 3.2 The layout of the risk register has been updated to identify the inherent risk more clearly (before mitigation measures and controls are taken into account) and the residual risk (after mitigation measures and controls are taken into account). The draft version of the risk register (Appendix 1) shows fourteen risks assessed as 'Medium' and one as 'Low'. There are no risks with a 'High' residual risk score. However, this is subject to change following the Conservators review during this meeting.
- 3.3 Since previously reported four additional risks have been added to the register. These are staffing resources; the delivery of the queen's jubilee events and beacon; demolition of the toilet block and reprovision of toilet facilities and the replacement of the Hack Sand track with a Hack Canter. By the time the risk register is reported to the Conservators, the Queens Jubilee events will have been held but this captures the arrangements in place to manage these risks through appropriate risk assessments and control measures.
- 3.4 Works continue on agreed improvements to the Downs funded through grants that will increase signposting and improve health and safety for all users.

4 Risk Assessment

Legal or other duties

- 4.1 Equality Impact Assessment
 - 4.1.1 None arising from the contents of this report.
- 4.2 Crime & Disorder
 - 4.2.1 None arising from the contents of this report.
- 4.3 Safeguarding

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4.3.1 None arising from the contents of this report.

4.4 Dependencies

4.4.1 None arising from the contents of this report.

4.5 Other

4.5.1 None arising from the contents of this report.

5 Financial Implications

5.1 There are no specific financial implications for the purposes of this report.

5.2 **Section 151 Officer's comments:** None arising from the contents of this report.

6 Legal Implications

6.1 There are no specific legal implications for the purposes of this report.

6.2 **Legal Officer's comments:** None arising from the contents of this report.

7 Policies, Plans & Partnerships

7.1 **Council's Key Priorities:** N/A

7.2 **Service Plans:** The matter is not included within the current council Service Delivery Plan.

7.3 **Climate & Environmental Impact of recommendations:**

7.3.1 No implications arising from the contents of this report.

7.4 **Sustainability Policy & Community Safety Implications:**

7.4.1 The strategic risk register covers the impacts of events and the usage of the Downs, which will be closely monitored, and the register reviewed as necessary.

7.5 **Partnerships:**

7.5.1 The Jockey Club, Training Grounds Management Board and Epsom and Ewell Borough Council are represented by Members on the Conservators committee.

8 Background papers

8.1 The documents referred to in compiling this report are as follows:

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Previous reports:

- Strategic Risk Register, Epsom and Walton Downs Conservators, Monday 21 June 2021. Online available: <https://democracy.epsom-ewell.gov.uk/ieListDocuments.aspx?CId=170&MId=1057&Ver=4> [Last accessed 12/05/2021].

Other papers:

- None.